

Cleveland County Board of Commissioners
November 18, 2025

The Cleveland County Board of Commissioners met on this date, at the hour of 6:00 p.m. in the Commission Chambers of the Cleveland County Administrative Offices.

PRESENT: Kevin Gordon, Chairman
Deb Hardin, Vice-Chair
Doug Bridges, Commissioner
Johnny Hutchins, Commissioner
Tony Berry, Commissioner
Jonathan Sink, County Attorney
David Cotton, County Manager
Phyllis Nowlen, Clerk to the Board
Logan Roberts, Staff Attorney
Tiffany Hansen, Health Department Director
Philip Steffen, Finance Director
Jason Falls, Business Development Director
Rebecca Johnson, Social Services Director
Chris Martin, Planning Director
Perry Davis, Emergency Management Director/Fire Marshal
Francesco Rodriguez, Human Resources Director

CALL TO ORDER

Chairman Gordon called the meeting to order, and members of Boy Scout Troop 402 led the audience in the Pledge of Allegiance and provided the invocation.

AGENDA ADOPTION

ACTION: Commissioner Bridges made the motion, seconded by Commissioner Hardin and unanimously adopted by the Board to, ***approve the agenda as presented.***

PUBLIC COMMENT

No one registered to speak.

CONSENT AGENDA

APPROVAL OF MINUTES

The Clerk to the Board included Minutes from the ***October 21, 2025***, regular Commissioners' meeting in Board members' packets.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, ***approve the Minutes as written.***

TAX COLLECTOR'S MONTHLY REPORT: OCTOBER 2025

Pursuant to North Carolina General Statute §105-350.7, the Tax Collector shall submit to the governing body, at each of its regular meetings, a report to include the amount collected on each year's taxes with which she is charged, the amount remaining uncollected, and the steps being taken to encourage payment of uncollected taxes. The Tax Collector provided the Commissioners with a detailed written report regarding taxes collected during ***October 2025***.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, *approve the October 2025 monthly tax report submitted by the Tax Collector.*

TOTAL TAXES COLLECTED OCTOBER 2025			
YEAR	AMOUNT-REAL	AMOUNT-GAP	COMBINED AMT
DEF REV	\$0.00	\$0.00	\$0.00
2025	\$3,695,108.88	\$8,557.86	\$3,703,666.74
2024	\$76,664.57	\$1,297.62	\$77,962.19
2023	\$41,861.48	\$356.77	\$42,218.25
2022	\$14,036.70	\$125.64	\$14,162.34
2021	\$6,403.75	\$607.92	\$7,011.67
2020	\$1,779.13	\$4.80	\$1,783.93
2019	\$3,113.79	\$0.00	\$3,113.79
2018	\$2,326.72	\$0.00	\$2,326.72
2017	\$1,892.60	\$0.00	\$1,892.60
2016	\$1,157.36	\$0.00	\$1,157.36
2015	\$0.00	\$0.00	\$0.00
			\$3,855,295.59
TOTALS	\$3,844,344.98	\$10,950.61	\$3,855,295.59
DISCOUNT	(\$49.77)		(\$49.77)
INTEREST	\$24,753.17	\$544.40	\$25,297.57
TOLERANCE	(\$12.65)	(\$0.49)	(\$13.14)
ADVERTISING	\$561.49		
GARNISHMEN	\$1,624.76	GAP BILL FEES	DEFERRED GAP
NSF/ATTY	\$400.02	\$292.50	\$0.00
LEGAL FEES	\$8,154.94		
TOTALS	\$3,879,776.94	\$11,787.02	
MISC FEE	\$0.00		
TAXES COLL	\$3,879,776.94		GRAND TOTAL
	\$0.00		\$3,891,563.96
	\$3,879,776.94		\$0.00
			\$3,891,563.96

TOTAL TAXES UNCOLLECTED OCTOBER 2025			
	AMOUNT-REAL	AMOUNT-GAP	COMBINED AMT
2025	\$54,282,958.58	\$283,610.59	\$54,566,569.17
2024	\$1,069,934.08	\$252,780.95	\$1,322,715.03
2023	\$814,468.46	\$88,155.74	\$902,624.20
2022	\$618,187.82	\$71,249.65	\$689,437.47
2021	\$177,684.10	\$45,641.68	\$223,325.78
2020	\$185,416.55	\$29,116.20	\$214,532.75
2019	\$409,162.78	\$0.00	\$409,162.78
2018	\$186,830.91	\$0.00	\$186,830.91
2017	\$101,517.60	\$0.00	\$101,517.60
2016	\$67,890.04	\$0.00	\$67,890.04
2015	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00
TOTAL UNCOLLECTED	\$57,914,050.92	\$770,554.81	\$58,684,605.73

TAX ADMINISTRATION: ABATEMENTS AND SUPPLEMENTS OCTOBER 2025

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during *October 2025*. The monthly grand total for tax abatements was listed as (\$11,762.45), and the monthly grand total for tax supplements was listed as \$7,779,595.29.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, *approve the October 2025 tax abatements and supplements submitted by the Tax Assessor.*

FINANCE DEPARTMENT: BUDGET TRANSFER SUMMARY

As required by North Carolina General Statute §159-15, all internal transfers shall be submitted to the Board of Commissioners. The budget transfer summary from October 11, 2025, through October 31, 2025, is included in Commissioner packets.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, *approve the budget transfer summary as presented.*

County of Cleveland, North Carolina
Manager's Budget Summary
Presented at the November 11th, 2025 Board Meeting
Time Period Covered : 10/11/2025 to 10/31/2025
For Fiscal Year Ending June 30, 2026

BUD #	DATE SUBMITTED BY DEPT	Fund #	DEPT #	DEPT NAME	EXPLANATION	Account Description	BUDGET AMOUNT
26042	6/30/2025	010	426	Facilities Maintenance	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To	Utilities	\$ (59,000.00)
26042	6/30/2025	010	446	Emergency Medical Service	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To	Medicaid-Amublance Provider Igt Fees	\$ (15,100.00)
26042	6/30/2025	065	981	Fund Transfers	Btl To Cover A Duke Energy Coporation Invoice That	Case Management	\$ (40,500.00)
26042	6/30/2025	010	446	Emergency Medical Service	Btl To Cover A Duke Energy Coporation Invoice That	Contracted Services	\$ (100,200.00)
26042	6/30/2025	010	492	Economic Development	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To	Industrial Incentive Grnt	\$ 556,600.00
26042	6/30/2025	065	981	Fund Transfers	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To Fund Other Accounts To Fund That Account Back	Bcbs Weekly Claims	\$ (160,000.00)
26042	6/30/2025	065	981	Fund Transfers	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To Fund Other Accounts To Fund That Account Back	Retiree Health Ins Exp	\$ (58,000.00)
26042	6/30/2025	010	446	Emergency Medical Service	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To Fund Other Accounts To Fund That Account Back	Refunds	\$ (115,200.00)
26042	6/30/2025	065	981	Fund Transfers	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To Fund Other Accounts To Fund That Account Back	Admin Services Allocation	\$ (258,500.00)
26042	6/30/2025	010	426	Facilities Maintenance	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To Fund Other Accounts To Fund That Account Back	Maint Bldg/Grounds	\$ (8,600.00)
26042	6/30/2025	010	981	Fund Transfers	Btl To Cover A Duke Energy Coporation Invoice That Came In After Ye And Posted After Funds Were Taken To Fund Other Accounts To Fund That Account Back	Administrative Services	\$ (258,500.00)
26043	6/30/2025	010	410	General Revenues	Btl To Cover Graham Elementary Purchase	Donations-Asset	\$ 816,641.00
26043	6/30/2025	010	446	Emergency Medical Service	Btl To Cover Graham Elementary Purchase	Contracted Services	\$ (816,641.00)
26044	6/30/2025	060	650	Workers Compensation	Btl For Fund 060 Overagesq	Penalty Expense	\$ 40.00
26044	6/30/2025	065	981	Fund Transfers	Btl For Fund 060 Overagesq	Professional Serv	\$ (3,790.00)
26044	6/30/2025	060	651	Property/Liability	Btl For Fund 060 Overagesq	Admin Services Allocation	\$ 3,750.00
26044	6/30/2025	065	981	Fund Transfers	Btl For Fund 060 Overagesq	Admin Services Allocation	\$ (3,790.00)
26044	6/30/2025	060	651	Property/Liability	Btl For Fund 060 Overagesq	Insurance-Broker Fee	\$ 3,750.00
26044	6/30/2025	060	650	Workers Compensation	Btl For Fund 060 Overagesq	Admin Services Allocation	\$ 40.00
26045	6/30/2025	054	473	Disposal/Landfill	Several Accounts Over Budget In Fy25 For General And Waste Fund	Off Road Vehicle Supplies	\$ 1,880.00
26045	6/30/2025	054	474	Collections/Manned Sites	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Labor	\$ (170.00)
26045	6/30/2025	010	800	Debt Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Sbita Principal	\$ 62,990.00
26045	6/30/2025	054	473	Disposal/Landfill	Several Accounts Over Budget In Fy25 For General And Waste Fund	Departmental Supply	\$ 190.00
26045	6/30/2025	054	473	Disposal/Landfill	Several Accounts Over Budget In Fy25 For General And Waste Fund	Professional Serv	\$ (3,940.00)
26045	6/30/2025	054	473	Disposal/Landfill	Several Accounts Over Budget In Fy25 For General And Waste Fund	Rental/Lease Equip/Other	\$ 1,500.00
26045	6/30/2025	010	800	Debt Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Sbita Interest	\$ 20.00
26045	6/30/2025	054	473	Disposal/Landfill	Several Accounts Over Budget In Fy25 For General And Waste Fund	Automotive Supplies	\$ 370.00
26045	6/30/2025	054	474	Collections/Manned Sites	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Services	\$ 170.00
26045	6/30/2025	010	800	Debt Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Lease Pur Payments	\$ (63,010.00)

BUD #	DATE SUBMITTED BY DEPT	Fund #	DEPT #	DEPT NAME	EXPLANATION	Account Description	BUDGET AMOUNT
26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Maint Bldg/Grounds	\$ 6,540.00
26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Garbage Expense	\$ 190.00
26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Beverages	\$ (2,000.00)
26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Departmental Supply	\$ 790.00

26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Dues/Subscriptions	\$ (5,000.00)
26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Professional Serv	\$ (2,910.00)
26045	6/30/2025	055	480	Legrand Center	Several Accounts Over Budget In Fy25 For General And Waste Fund	Utilities	\$ 2,390.00
26045	6/30/2025	010	451	Medical Examiner	Several Accounts Over Budget In Fy25 For General And Waste Fund	Hospital/Doctor Fees	\$ 1,350.00
26045	6/30/2025	010	470	Public Firing Range	Several Accounts Over Budget In Fy25 For General And Waste Fund	Utilities	\$ 3,070.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And	Awards/Appreciation	\$ 180.00
26045	6/30/2025	010	449	Electronic Maintenance	Several Accounts Over Budget In Fy25 For General And	Maint Contracts-Equip	\$ (430.00)
26045	6/30/2025	010	453	Haz-Mat Control	Several Accounts Over Budget In Fy25 For General And	Hospital/Doctor Fees	\$ (1,490.00)
26045	6/30/2025	010	470	Public Firing Range	Several Accounts Over Budget In Fy25 For General And Waste Fund	Concealed Weapons Classes/Meals	\$ 10.00
26045	6/30/2025	010	449	Electronic Maintenance	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 270.00
26045	6/30/2025	010	453	Haz-Mat Control	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ 140.00
26045	6/30/2025	010	470	Public Firing Range	Several Accounts Over Budget In Fy25 For General And	Motor Fuels/Oils	\$ 10.00
26045	6/30/2025	010	449	Electronic Maintenance	Several Accounts Over Budget In Fy25 For General And	Dues/Subscriptions	\$ 160.00
26045	6/30/2025	010	542	Animal/Rabies Control	Several Accounts Over Budget In Fy25 For General And Waste Fund	Maint Contracts-Equip	\$ (440.00)
26045	6/30/2025	010	495	Cooperative Extension Forestry	Several Accounts Over Budget In Fy25 For General And	Unemp	\$ (200.00)
26045	6/30/2025	010	496	Cooperative Extension Forestry	Several Accounts Over Budget In Fy25 For General And	Contracted Services	\$ (1,385.00)
26045	6/30/2025	010	542	Animal/Rabies Control	Several Accounts Over Budget In Fy25 For General And Waste Fund	Utilities	\$ 770.00
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Board/Committee Meetg Exp	\$ (500.00)
26045	6/30/2025	010	542	Animal/Rabies Control	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ 2,330.00
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Dues/Subscriptions	\$ (750.00)
26045	6/30/2025	010	542	Animal/Rabies Control	Several Accounts Over Budget In Fy25 For General And Waste Fund	Professional Services	\$ (4,000.00)
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And	Grants	\$ 750.00
26045	6/30/2025	010	542	Animal/Rabies Control	Several Accounts Over Budget In Fy25 For General And Waste Fund	Maint Bldg/Grounds	\$ 1,340.00
26045	6/30/2025	010	421	Information Technology	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 390.00
26045	6/30/2025	010	445	Emergency Management	Several Accounts Over Budget In Fy25 For General And	Dues/Subscriptions	\$ (920.00)
26045	6/30/2025	010	426	Facilities Maintenance	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ 1,090.00
26045	6/30/2025	010	426	Facilities Maintenance	Several Accounts Over Budget In Fy25 For General And Waste Fund	Garbage Expense	\$ 1,650.00
26045	6/30/2025	010	423	Human Resources	Several Accounts Over Budget In Fy25 For General And	Education/Certif/Traini	\$ (90.00)
26045	6/30/2025	010	426	Facilities Maintenance	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Services	\$ (3,270.00)
26045	6/30/2025	010	445	Emergency Management	Several Accounts Over Budget In Fy25 For General And Waste Fund	Awards/Appreciation	\$ 920.00
26045	6/30/2025	010	421	Information Technology	Several Accounts Over Budget In Fy25 For General And	Dues/Subscriptions	\$ (400.00)
26045	6/30/2025	010	423	Human Resources	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Services	\$ 90.00
26045	6/30/2025	010	426	Facilities Maintenance	Several Accounts Over Budget In Fy25 For General And Waste Fund	Capital Equipment	\$ 530.00
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Travel/Training	\$ (25.00)
26045	6/30/2025	010	494	Business Development	Several Accounts Over Budget In Fy25 For General And Waste Fund	Automotive Supplies	\$ 10.00
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Departmental Supply	\$ 2,720.00
26045	6/30/2025	010	470	Public Firing Range	Several Accounts Over Budget In Fy25 For General And Waste Fund	Retail Inventory	\$ (3,090.00)
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Repairs On Equipment	\$ (100.00)
26045	6/30/2025	010	494	Business Development	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Services	\$ (6,720.00)
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 30.00
26045	6/30/2025	010	492	Economic Development	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Services	\$ 6,710.00
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Maint Contracts-Equip	\$ (490.00)

BUD #	DATE SUBMITTED BY DEPT	Fund #	DEPT #	DEPT NAME	EXPLANATION	Account Description	BUDGET AMOUNT
26045	6/30/2025	010	495	Cooperative Extension	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ (50.00)
26045	6/30/2025	010	411	Commissioners	Several Accounts Over Budget In Fy25 For General And Waste Fund	Awards/Appreciation	\$ (5,400.00)
26045	6/30/2025	010	418	Elections	Several Accounts Over Budget In Fy25 For General And Waste Fund	Maint Contracts-Equip	\$ (270.00)
26045	6/30/2025	010	421	Information Technology	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ 10.00
26045	6/30/2025	010	411	Commissioners	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 330.00
26045	6/30/2025	010	413	Finance & Purchasing	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ (370.00)
26045	6/30/2025	010	413	Finance & Purchasing	Several Accounts Over Budget In Fy25 For General And Waste Fund	Travel/Training	\$ 370.00
26045	6/30/2025	010	418	Elections	Several Accounts Over Budget In Fy25 For General And Waste Fund	Professional Serv	\$ 250.00
26045	6/30/2025	010	411	Commissioners	Several Accounts Over Budget In Fy25 For General And Waste Fund	Departmental Supply	\$ 190.00
26045	6/30/2025	010	411	Commissioners	Several Accounts Over Budget In Fy25 For General And Waste Fund	Dues/Subscriptions	\$ 4,880.00
26045	6/30/2025	010	418	Elections	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 20.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Pharmacy Fees	\$ 620.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Maint Bldg/Grounds	\$ 1,870.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Rental/Lease Equip/Other	\$ 30.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Departmental Supply	\$ 220.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Postage	\$ 70.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Advertising/Promotions	\$ 230.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ 10.00

26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Utilities	\$ (6,590.00)
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Medicine & Supplies	\$ 1,500.00
26045	6/30/2025	010	446	Emergency Medical Service	Several Accounts Over Budget In Fy25 For General And Waste Fund	Dues/Subscriptions	\$ 1,860.00
26045	6/30/2025	010	591	Veteran Services	Several Accounts Over Budget In Fy25 For General And Waste Fund	Postage	\$ (70.00)
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 90.00
26045	6/30/2025	010	591	Veteran Services	Several Accounts Over Budget In Fy25 For General And Waste Fund	Travel/Training	\$ 60.00
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Dues/Subscriptions	\$ (5,430.00)
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Library Audio/Video Mat	\$ 1,470.00
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Contracted Services	\$ 150.00
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Library Books	\$ 3,040.00
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Motor Fuels/Oils	\$ 220.00
26045	6/30/2025	010	611	Library System	Several Accounts Over Budget In Fy25 For General And Waste Fund	Professional Serv	\$ 460.00
26045	6/30/2025	010	591	Veteran Services	Several Accounts Over Budget In Fy25 For General And Waste Fund	Telecommunications	\$ 10.00
26046	10/20/2025	012	537	Child Health	Transfer Funds To Cover Deficits	Contracted Services	\$ 1,000.00
26046	10/20/2025	012	533	Adult Health	Transfer Funds To Cover Deficits	Contracted Services	\$ (5,000.00)
26046	10/20/2025	012	534	School Health	Transfer Funds To Cover Deficits	Awards/Appreciation	\$ 500.00
26046	10/20/2025	012	541	Environmental Health	Transfer Funds To Cover Deficits	Uniforms/Clothing	\$ (2,000.00)
26046	10/20/2025	012	530	Health Administration	Transfer Funds To Cover Deficits	Dues/Subscriptions	\$ (4,000.00)
26046	10/20/2025	012	534	School Health	Transfer Funds To Cover Deficits	Departmental Supply	\$ (500.00)
26046	10/20/2025	012	541	Environmental Health	Transfer Funds To Cover Deficits	Automotive Supplies	\$ 2,000.00
26046	10/20/2025	012	541	Environmental Health	Transfer Funds To Cover Deficits	Maint Contracts-Equip	\$ (250.00)
26046	10/20/2025	012	533	Adult Health	Transfer Funds To Cover Deficits	Lab Supplies	\$ 5,000.00
26046	10/20/2025	012	537	Child Health	Transfer Funds To Cover Deficits	Postage	\$ (1,000.00)
26046	10/20/2025	012	541	Environmental Health	Transfer Funds To Cover Deficits	Dues/Subscriptions	\$ 250.00
26046	10/20/2025	012	544	Dental Clinic	Transfer Funds To Cover Deficits	Dues/Subscriptions	\$ 500.00
26046	10/20/2025	012	544	Dental Clinic	Transfer Funds To Cover Deficits	Professional Serv	\$ 50,000.00
26046	10/20/2025	012	544	Dental Clinic	Transfer Funds To Cover Deficits	Maint Contracts-Equip	\$ (50,500.00)
26046	10/20/2025	012	530	Health Administration	Transfer Funds To Cover Deficits	Uniforms/Clothing	\$ 1,000.00
26046	10/20/2025	012	530	Health Administration	Transfer Funds To Cover Deficits	Advertising/Promotions	\$ 2,000.00
26046	10/20/2025	012	530	Health Administration	Transfer Funds To Cover Deficits	Motor Fuels/Oils	\$ 1,000.00
26047	10/20/2025	010	495	Cooperative Extension	Btd Move Funds To Cover Departmental Supplies	Dues/Subscriptions	\$ (500.00)
26047	10/20/2025	010	495	Cooperative Extension	Btd Move Funds To Cover Departmental Supplies	Awards/Appreciation	\$ 500.00
26048	10/23/2025	012	544	Dental Clinic	Transfer Funds To Cover Dental Mobile Unit Dentist Contract	Hospital/Doctor Fees	\$ 51,000.00
26048	10/23/2025	012	544	Dental Clinic	Transfer Funds To Cover Dental Mobile Unit Dentist Contract	Maint Contracts-Equip	\$ (51,000.00)
26049	10/29/2025	010	410	General Revenues	Btltto Fund For Shelving, Ladder, And Pallets For The Pregnancy Center	Outside Agency Request-Non Profits	\$ 8,782.00
26049	10/29/2025	010	998	Contingency	Btltto Fund For Shelving, Ladder, And Pallets For The Pregnancy Center	Emerg & Contingency	\$ (8,782.00)
26050	10/29/2025	010	410	General Revenues	Btl To Fund \$5,000.00 To ' Hamfest' For Cleveland County Fair	Outside Agency Request-Non Profits	\$ 5,000.00

BUD #	DATE SUBMITTED BY DEPT	Fund #	DEPT #	DEPT NAME	EXPLANATION	Account Description	BUDGET AMOUNT
26050	10/29/2025	010	998	Contingency	Btl To Fund \$5,000.00 To ' Hamfest' For Cleveland County Fair	Emerg & Contingency	\$ (5,000.00)
26051	10/31/2025	010	444	Detention Center (Jail)	Move Funds To Appropriate Acct To Cover Licenses On 15 Body Cams That Are Part Of Lease That Didnt Have Individual Software Licenses	Lease Expense	\$ 1,320.00
26051	10/31/2025	010	444	Detention Center (Jail)	Move Funds To Appropriate Acct To Cover Licenses On 15 Body Cams That Are Part Of Lease That Didnt Have Individual Software Licenses	Departmental Supply	\$ (1,320.00)
26052	10/31/2025	010	444	Detention Center (Jail)	Move Fds To Approp Acct To Cvr Recording Sys For Detention Transport Van	Controlled Property Exp	\$ 2,020.00
26052	10/31/2025	010	444	Detention Center (Jail)	Move Fds To Approp Acct To Cvr Recording Sys For Detention Transport Van	Departmental Supply	\$ (2,020.00)
26053	10/31/2025	010	421	Information Technology	Btd It Standing Desk Furniture Purchase	Departmental Supply	\$ (830.00)
26053	10/31/2025	010	421	Information Technology	Btd It Standing Desk Furniture Purchase	Controlled Property Exp	\$ 830.00
26054	6/30/2025	010	981	Fund Transfers	Funding Admin Services Due To Over Budget	Interfund Transfers	\$ (1,206,100.00)
26054	6/30/2025	010	981	Fund Transfers	Funding Admin Services Due To Over Budget	Administrative Services	\$ 1,206,100.00
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Donations-Books-General	\$ 34,049.87
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Donations/Contri	\$ 48,777.06
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Dont-Books-B Blackburn	\$ 29.83
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 48,777.06
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 29.83
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 5,572.34
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 34,049.87
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Dont-Books-Snoddy	\$ 5,572.34
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Donations Spangler Founda	\$ 22,163.59
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Dont-Books-Young	\$ 43,298.55
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Donations Special Blanton	\$ 26,902.24
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 43,298.55
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 26,902.24
2669	10/15/2025	010	611	Library System	Co 202643 Library Donations Carryovers	Fund Balance Appropriated	\$ 22,163.59
2670	10/24/2025	010	442	Federal Forfeited Prop	Bna 019 Budget Funds To Cover Comm Headsets, Radio Adapters And Helmet Adapters For Sert Team	Controlled Property Exp	\$ 11,188.00
2670	10/24/2025	010	442	Federal Forfeited Prop	Bna 019 Budget Funds To Cover Comm Headsets, Radio Adapters And Helmet Adapters For Sert Team	Fund Balance Appropriated	\$ 11,188.00
2671	10/24/2025	010	611	Library System	Bna 018 Budget Library Donation Funds For Two Different Sources.Funds Were Received In Fy25 But Not Budgeted. Funds Will Be Used For Expenses Associated With Each One.	Dont-Books-Snoddy	\$ 5,183.02
2671	10/24/2025	010	611	Library System	Bna 018 Budget Library Donation Funds For Two Different Sources.Funds Were Received In Fy25 But Not Budgeted. Funds Will Be Used For Expenses Associated With Each One.	Dont-Books-B Blackburn	\$ 1,000.00
2671	10/24/2025	010	611	Library System	Bna 018 Budget Library Donation Funds For Two Different Sources.Funds Were Received In Fy25 But Not Budgeted. Funds Will Be Used For Expenses Associated With Each One.	Fund Balance Appropriated	\$ 6,183.02

2672	10/24/2025	497	253	Capital Proj-E911 Call Ctr	Bna 020 Budget Additional Funds Needed To Cover Project Additions And Changes Orders For The E911 Center Capital Project That Have Not Been Budgeted.	Construction In Progress	\$ 368,181.00
2672	10/24/2025	010	981	Fund Transfers	Bna 020 Budget Additional Funds Needed To Cover Project Additions And Changes Orders For The E911 Center Capital Project That Have Not Been Budgeted.	Interfund Transfers	\$ 368,181.00
2672	10/24/2025	010	410	General Revenues	Bna 020 Budget Additional Funds Needed To Cover Project Additions And Changes Orders For The E911 Center Capital Project That Have Not Been Budgeted.	Fund Balance Appropriated	\$ 368,181.00
2672	10/24/2025	497	253	Capital Proj-E911 Call Ctr	Bna 020 Budget Additional Funds Needed To Cover Project Additions And Changes Orders For The E911 Center Capital Project That Have Not Been Budgeted.	Contributions Fm Gf	\$ 368,181.00
2673	10/24/2025	490	244	Cap Proj-Board Of Election (Old Srs)	Bna 021 To Add Additional Budget For Board Of Elections Cap Proj For Hoke Enterprises Proposed Change Order	C/O-Building	\$ 280,000.00
2673	10/24/2025	010	981	Fund Transfers	Bna 021 To Add Additional Budget For Board Of Elections Cap Proj For Hoke Enterprises Proposed Change Order	Interfund Transfers	\$ 280,000.00
2673	10/24/2025	010	410	General Revenues	Bna 021 To Add Additional Budget For Board Of Elections Cap Proj For Hoke Enterprises Proposed Change Order	Fund Balance Appropriated	\$ 280,000.00
2673	10/24/2025	490	244	Cap Proj-Board Of Election (Old Srs)	Bna 021 To Add Additional Budget For Board Of Elections Cap Proj For Hoke Enterprises Proposed Change Order	Contributions From Pri Fd	\$ 280,000.00
2674	10/24/2025	010	410	General Revenues	Bna 022 To Fund Dav Group For A Roof Replacement With Gutter Guys	Outside Agency Request-Non Profits	\$ 32,575.00
2674	10/24/2025	010	410	General Revenues	Bna 022 To Fund Dav Group For A Roof Replacement With Gutter Guys	Fund Balance Appropriated	\$ 32,575.00
2675	10/24/2025	010	495	Cooperative Extension	Co 202644 Coop Account Carryovers	Fund Balance Appropriated	\$ 536.31
2675	10/24/2025	010	495	Cooperative Extension	Co 202644 Coop Account Carryovers	Coop Nutrition Class Exp	\$ 273.06
2675	10/24/2025	010	495	Cooperative Extension	Co 202644 Coop Account Carryovers	Fund Balance Appropriated	\$ 273.06
2675	10/24/2025	010	495	Cooperative Extension	Co 202644 Coop Account Carryovers	Home Horticulture	\$ 536.31

BUD #	DATE SUBMITTED BY DEPT	Fund #	DEPT #	DEPT NAME	EXPLANATION	Account Description	BUDGET AMOUNT
2676	10/24/2025	010	495	Cooperative Extension	202645 Additional Coop Carryovers	Fund Balance Appropriated	\$ 1,522.94
2676	10/24/2025	010	495	Cooperative Extension	202645 Additional Coop Carryovers	Donations/Contri	\$ 2,580.45
2676	10/24/2025	010	495	Cooperative Extension	202645 Additional Coop Carryovers	Fund Balance Appropriated	\$ 2,580.45
2676	10/24/2025	010	495	Cooperative Extension	202645 Additional Coop Carryovers	Dairy Steer Proj-Contribu	\$ 1,522.94
2677	10/31/2025	054	474	Collections/Manned Sites	Co 202646 Carryover Midpines Project For Solid Waste	Maint Bldg/Grounds	\$ 172,480.00
2677	10/31/2025	054	474	Collections/Manned Sites	Co 202646 Carryover Midpines Project For Solid Waste	Fund Balance Appropriated	\$ 172,480.00
2678	10/31/2025	010	498	Soil Conservation	Co 202647 Funds Not Spent For Nc Dpet Of Agriculture Carryover From 24/25	Grants	\$ 122,235.00
2678	10/31/2025	010	410	General Revenues	Co 202647 Funds Not Spent For Nc Dpet Of Agriculture Carryover From 24/25	Fund Balance Appropriated	\$ 122,235.00
26055	10/31/2025	010	998	Contingency	Washinton Outreach Ministry with Everyon eats	Contingency	\$ 10,000.00
26055	10/31/2025	010	410	General Revenues	Washinton Outreach Ministry with Everyon eats	Outside Agency Request-Non Profits	\$ 10,000.00

SHERIFF’S OFFICE: BUDGET AMENDMENT (BNA #023)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously

adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.442.4.991.00		Federal Forfeiture Fds/Fund Balance App	\$25,000	
010.442.5.210.00		Federal Forfeiture Fds/Departmental Supply	\$5,371	
010.442.5.250.00		Federal Forfeiture Fds/Uniforms-Clothing	\$1,300	
010.442.5.460.00		Federal Forfeiture Fds/Dues-Subscriptions	\$5,891	
010.442.5.910.00		Federal Forfeiture Fds/Capital Equipment	\$12,438	

Explanation of Revisions: Budget allocation of \$25,000 in federal forfeiture funds to cover costs of boots, coveralls, kindles, transcriber, CivicPlus Social Media archiving agreement, and GreenMamba video surveillance concealment system.

COOPERATIVE EXTENSION: BUDGET AMENDMENT (BNA #024)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously

adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.495.4.991.00		Cooperative Extension/Fund Balance App	\$10,456.52	
010.495.5.530.97		Cooperative Extension/Corn Growers	\$3,956.36	
010.495.5.530.86		Cooperative Extension/4H Livestock	\$261	
010.495.5.530.89		Cooperative Extension/Master Gardners	\$500	
010.495.5.530.90		Cooperative Extension/4H Activities	\$4,685	
010.495.5.530.95		Cooperative Extension/Horticulture Activities	\$40	
010.495.5.530.96		Cooperative Extension/Summer Fun	\$1,014.16	

Explanation of Revisions: Budget allocation of \$10,456.52 in various Cooperative Extension Restricted Donations that were received but not budgeted until FY26.

COUNTY MANAGER’S OFFICE: BUDGET AMENDMENT (BNA #025)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously

adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.446.5.790.01		Emergency Medical/Donations-Duke Power	\$16,367	
010.446.4.991.00		Emergency Medical/Fund Balance App	\$16,367	

Explanation of Revisions: Budget allocation of \$16,367 in funds from Duke Power received in prior year but not spent. Monies are now included in the fund balance.

SHERIFF’S OFFICE: BUDGET AMENDMENT (BNA #026)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously

adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.441.4.991.00		Sheriff’s Office/Fund Balance App	\$10,260	
010.441.4.800.41		Sheriff’s Office/Misc-Security Fees	\$19,740	
010.441.5.910.00		Sheriff’s Office/Capital Equipment	\$30,000	

Explanation of Revisions: Budget allocation of \$30,000 in FY26 miscellaneous security fees received to date, and part of the miscellaneous security fees balance received in the prior fiscal year to cover the purchase of a narcotic undercover vehicle.

SHERIFF’S OFFICE: BUDGET AMENDMENT (BNA #027)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously

adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.438.4.310.00	16710-BVPMICRO	Law Enforcement Grants/Federal Govt Grants	\$175,000	
010.438.5.121.00	16710-BVPMICRO	Law Enforcement Grants/Salaries-Wages-Reg	\$29,334	
010.438.5.131.00	16710-BVPMICRO	Law Enforcement Grants/Social Security Tx	\$1,818	
010.438.5.136.00	16710-BVPMICRO	Law Enforcement Grants/Medicare Taxes	\$426	
010.438.5.210.00	16710-BVPMICRO	Law Enforcement Grants/Dept Supply	\$850	
010.438.5.211.00	16710-BVPMICRO	Law Enforcement Grants/Controlled Prop Exp	\$8,990	
010.438.5.310.00	16710-BVPMICRO	Law Enforcement Grants/Travel-Training	\$11,400	
010.438.5.460.00	16710-BVPMICRO	Law Enforcement Grants/Dues-Subscriptions	\$47,300	
010.438.5.461.00	16710-BVPMICRO	Law Enforcement Grants/License-Permit-Cert	\$47,789	
010.438.5.910.00	16710-BVPMICRO	Law Enforcement Grants/Capital Equipment	\$27,093	

Explanation of Revisions: Budget allocation of \$175,000 in grant funds from the Community Policing Development Microgrant. This is a two-year grant. These are federal funds with no matching funds required. Budget amendment is the full amount of the grant award.

SHERIFF’S OFFICE: BUDGET AMENDMENT (BNA #028)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously

adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.410.4.991.00	16588-CVSVAWA26	General Revenues/Fund Balance App	\$13,452	
010.438.4.310.00	16588-CVSVAWA26	Law Enforcement Grants/Federal Govt Grants	\$103,573	
010.438.5.121.00	16588-CVSVAWA26	Law Enforcement Grants/Salaries-Wages-Reg	\$47,380	
010.438.5.131.00	16588-CVSVAWA26	Law Enforcement Grants/Social Security Tx	\$2,870	
010.438.5.132.00	16588-CVSVAWA26	Law Enforcement Grants/Retirement	\$6,308	
010.438.5.133.00	16588-CVSVAWA26	Law Enforcement Grants/Hospital Insurance	\$13,200	
010.438.5.134.00	16588-CVSVAWA26	Law Enforcement Grants/Dental Insurance	\$180	
010.438.5.135.00	16588-CVSVAWA26	Law Enforcement Grants/Employer 401K	\$2,777	
010.438.5.136.00	16588-CVSVAWA26	Law Enforcement Grants/Medicare Taxes	\$670	
010.438.5.210.00	16588-CVSVAWA26	Law Enforcement Grants/Dept Supply	\$7,769	
010.438.5.211.00	16588-CVSVAWA26	Law Enforcement Grants/Controlled Prop Exp	\$2,000	
010.438.5.310.00	16588-CVSVAWA26	Law Enforcement Grants/Travel-Training	\$2,870	
010.438.5.321.00	16588-CVSVAWA26	Law Enforcement Grants/Telecommunications	\$559	

010.438.5.460.00 16588-CVSVAWA26 Law Enforcement Grants/Dues-Subscriptions \$442
010.438.5.910.00 16588-CVSVAWA26 Law Enforcement Grants/Capital Equipment \$30,000

Explanation of Revisions: Budget allocation of \$117,025 from the Governor’s Crime Commission (Violence Against Women Act) federal grant award for a domestic violence assistant, along with required supplies, travel/training, and equipment. This is a three-year grant, but only one year of funds is being requested for budgeting. The final two years will be added to the annual budget request. The Grantor requested to only provide year one budget. Years two and three, up-to-date budget figures will be provided to the grantor prior to those years. County match funds \$13,452 plus in-kind of \$21,089

SHERIFF’S OFFICE: BUDGET AMENDMENT (BNA #029)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.442.4.991.00		Federal Forfeiture Funds/Fund Balance App	\$40,000	
010.442.5.910.00		Federal Forfeiture Funds/Capital Equipment	\$40,000	

Explanation of Revisions: Budget allocation of \$40,000 in federal forfeiture funds for a Crime-Lite Auto to be used in investigations.

FINANCE DEPARTMENT: BUDGET AMENDMENT (BNA #030)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
493.258.5.991.00		Justice Center/Construction in Progress	\$75,000,000	
493.258.4.400.00		Justice Center/Loan Proceeds	\$75,000,000	
054.473.5.990.00		Landfill/Other Improvements	\$5,750,000	
054.473.4.400.00		Landfill/Loan Proceeds	\$5,750,000	

Explanation of Revisions: On November 4th, the Local Government Commission approved Cleveland County's request to finance the Justice Center project (\$75 million) and the Landfill Improvements & Equipment (\$14 million). This ordinance covers the entire project cost in the project budget. The first debt service payment is not until FY27, and it will be budgeted then. The FY26 budget initially budgeted \$8,250,000 in debt proceeds for the landfill project.

SHERIFF’S OFFICE: OUT-OF-STATE CIVIL PROCESS SERVICE FEE

The Cleveland County Sheriff’s Office proposes a fee adjustment for out-of-state civil process service. In North Carolina, the fee for serving out-of-state civil service is set at the county level by each individual Sheriff’s Office, not by a uniform statewide statute. The statewide fee of \$30 mentioned in North Carolina General Statute §7A-311 applies only to in-state processes. Currently, Cleveland County is charging the same rate for out-of-state processing as for in-state processing. The Sheriff is proposing to increase the out-of-state civil process fee to \$60. A review of out-of-state civil process fees in surrounding counties shows that most are charging either \$50 or \$100 for service. Catawba County, Cabarrus County, Iredell County, and Rockingham County are charging \$50 for out-of-state processes, while Mecklenburg County, Wake County, Orange County, Halifax County, and Durham County are charging \$100, indicating the county’s current fee is below average. The proposed rate would bring Cleveland County more in line with other counties' standards. The Sheriff’s Office receives few out-of-state processes; the additional revenue would benefit the Sheriff’s Office and the county.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, ***approve the resolution approving an amendment to the Cleveland County fee schedule to add a fee for out-of-state executions.***



PLANNING DEPARTMENT: REQUEST TO SET A PUBLIC HEARING ON TUESDAY, DECEMBER 2, 2025, FOR PLANNING CASE 25-16 REQUEST TO REZONE 1032 WEST STAGE COACH TRAIL FROM RESIDENTIAL (R) TO GENERAL BUSINESS – CONDITIONAL USE (GB-CU)

SCS Transmission Services, LLC is requesting to re-zone 1032 West Stage Coach Trail, a 4.76-acre parcel, from Residential (R) to General Business – Conditional Use (GB-CU) for the purpose of using the property to operate an electrical infrastructure construction business. A letter describing the proposed use and site plan has been submitted with the application. This property lies along Highway 182 west of the Town of Lawndale at the intersection of West Stage Coach Trail and Churchview Drive. It is currently owned by Upper Cleveland County Rescue and was formerly an emergency service facility. The surrounding uses consist of residential across Highway 182 and an auto parts supply store on the parcel adjacent to the subject property. The current zoning district is Residential (R) with Corridor Protection overlay, and the Land Use Plan designates this area as Secondary Growth. The Planning Board can review the request at its November 25, 2025, regular meeting.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and was unanimously adopted by the Board, *to approve setting the public hearing as requested.*

PUBLIC HEARING

CONSOLIDATED HUMAN SERVICES AGENCY BOARD

Chairman Gordon recognized County Manager David Cotton to present the Consolidated Human Services Agency Board. Currently, the Board of Commissioners serves as the governing board for both the Department of Social Services and the Health Department and is responsible for hiring the directors of those departments. The

Board is also responsible for the yearly Health Department Accreditation. Each department has its own separate advisory board with no real governing powers. In addition, both departments and all their employees are subject to the Safe Human Resources Act.

After extensive discussion and review, staff recommends creating a human services agency by merging the current Department of Social Services and Health Department, abolishing their respective advisory boards, and establishing a single Human Services Board that will serve as a governing body rather than just an advisory committee. These changes will make the County Manager responsible for hiring the director of the consolidated Human Services Agency Board. Additionally, the new board will take on responsibility for the Health Department's annual accreditation. Employees from both departments will now operate under this agency and will no longer be governed by the Safety Human Resources Act; instead, they will be subject to the county personnel policies.

Board members can serve two consecutive four-year terms, unlike the current advisory board structure. Initial appointments can be staggered. After completing two terms, members must step down for a term before becoming eligible again. Current members of the Social Services and Board of Health advisory boards can be nominated. If advisory board members already serving in these roles qualify, they can continue their initial terms, and their previous service on these pre-consolidation boards does not count against their future service. Board members must reside in Cleveland County, and, by statute, the board may have up to 25 members. Staff recommends a smaller number, specifically 15 positions or roles. If the board has fewer than 15 members, additional seats can be filled by individuals from various occupations. The composition of the board includes:

- Four Consumers of Human Services
 - Represent Service Users
 - Provide direct community perspective
- Eight Professionals (including two physicians, with one of whom must be a psychiatrist)
 - Professionals from various human services fields
 - Ensures technical expertise in health care and social services
- One County Commissioner, ex officio
 - Provides direct government oversight

Members must keep their qualifications current to remain on the board. If a professional loses their license, they will need to step down and be replaced. The new structure creates a more diverse, professionally qualified board with greater authority than the current advisory board. The new consolidated board will provide advice and approval to the agency director and oversee the health department's annual accreditation process.

Chairman Gordon opened the Public Hearing at 6:08 p.m. for anyone wanting to speak for or against the Consolidated Human Services Agency Board. (Legal Notice was published in the Shelby Star on Friday, October 31, 2025, and Friday, November 7, 2025).

Hearing no comments, Chairman Gordon closed the Public Hearing at 6:09 p.m.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Berry and unanimously

approved by the Board to, *set the Consolidated Human Services Board to 17 members and a Commissioner Ex Officio member.*

ACTION: Commissioner Bridges made a motion, seconded by Commissioner Hardin and unanimously approved by the Board to, *appoint Henry Gilmore, Paula Canipe, Robert Miller, Maggie Hone to serve as Consumers of Human Services and appoint Mary Accor, Allison Gragg, and Danny Blanton as public citizens for the Consolidated Human Services Board for a two-year term.*

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Hutchins and unanimously approved by the Board to, *appoint Claire McCullough, Marty Hamrick, Kale Meade, Sara Kaner, Rick Dixon, Suzanne Hensley, Christina Alexander, Nancy Cline to serve as Profession Specific for the Consolidated Human Services Board for a four-year term.*

ACTION: Commissioner Bridges made a motion, seconded by Commissioner Hutchins and unanimously approved by the Board to, *appoint Deb Hardin to serve as the County Commissioner, ex officio, for the Consolidated Human Services Board.*

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Berry and unanimously approved by the Board to, *adopt the resolution approving the creation of a Consolidated Human Services agency in Cleveland County in accordance with North Carolina General Statute §153A-77.*



Resolution

25-2025

Resolution Approving the Creation of a Consolidated Human Services Agency in Cleveland County in Accordance with North Carolina General Statute §153A-77

WHEREAS, during the legislative session of 2012, the North Carolina General Assembly adopted House Bill 438 which amended North Carolina General Statute (N.C. Gen. Stat.) §153A-77 and N.C. Gen. Stat. §153A-76 and granted to all counties the ability to create a Consolidated Human Services Agency; and

WHEREAS N.C. Gen. Stat. § 153A-77, as amended, gives all counties the option to appoint a new Human Services Board to serve as the governing board of the Consolidated Human Services Agency; and

WHEREAS the Cleveland County Board of Commissioners (the "County Board") has determined it is in the best interest of Cleveland County to combine the existing Cleveland County Health Department and the Cleveland County Department of Social Services into a consolidated human services agency (the "Agency"); and

WHEREAS the County Board has determined it is in the best interest of Cleveland County to create a Consolidated Human Services Board ("Consolidated Board") whose members meet the criteria set forth in N.C. Gen. Stat. §153A-77(c), to serve as the policy making, rulemaking, and administrative board of the Agency; and

WHEREAS a nominating committee was previously created, comprised of the members of the Cleveland County Board of Health, the Cleveland County Social Services Advisory Board, and the Cleveland County members of the Partners Behavioral Health Board in accordance with requirements of N.C. Gen. Stat. §153A-77(c)(1a) through (5) and said nominating committee has presented its list of candidates for the Consolidated Board.

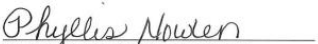
WHEREAS the Board of Commissioners desire that the employees of the newly formed Agency no longer remain subject to the State Human Resources Act but be subject to the County Personnel Policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Cleveland County as follows:

1. A Consolidated Human Services Agency ("Agency") is hereby created pursuant to N.C. Gen. Stat. §153A-77 upon the appointment of the Consolidated Board, combining and having the authority to carry out the functions of the Cleveland County Health Department and Department of Social Services, and such other County human services functions as the Cleveland County Board of Commissioners may assign.
2. A Consolidated Human Services Board ("Consolidated Board") is hereby created, and members appointed and shall have all the powers and operate as set forth in N.C. Gen. Stat. §153A-77 or as amended.
3. The Consolidated Board shall consist of 17 (SEVENTEEN) members and one County Commissioner, ex-officio, all of whom must be residents of Cleveland County, consisting of the required roles under N.C. Gen. Stat. §153A-77(c)(1a) through (5), and the remaining members being "other persons, including members of the general public representing various occupations."
4. In accordance with N.C. Gen. Stat. §153A-77(c), after the initial Consolidated Board is formed, future Consolidated Board members shall be appointed by the Cleveland County Board of Commissioners from nominees presented by the Consolidated Board. Once appointed, member may serve up to two consecutive four-year terms. To stagger terms, the Cleveland County Board of Commissioners, at its discretion, may appoint some members of the initial Consolidated Board for a term of less than four years.
5. No Consolidated Board member shall be a County employee who works in any agency or department reporting to the Agency Director.
6. The Consolidated Board shall have the authority to create and set its own Rules of Procedures and Code of Ethics as it sees fit.
7. The Consolidated Board is to meet at least quarterly, but no more than monthly, unless a special meeting is called by the Consolidated Board Chair or the Agency Director and the first meeting is to be held on December 9, 2025 at 6pm at the Cleveland County Health Department.
8. The employees of the Agency shall no longer be subject to the State Human Resources Act but be subject to the County Personnel Policy.
9. Once the Consolidated Board is appointed, the pre-consolidation Board of Health and the Cleveland County Social Services Advisory Board are abolished.

Adopted this the 18th day of November, 2025


Kevin Gordon, Chairman
Cleveland County Board of Commissioners


Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners



REGULAR AGENDA

COMMUNITY CONTACT

Chairman Gordon recognized Emergency Management Director/Fire Marshal Perry Davis to present the Community Contact Program. Community Connect is a free and secure platform available to Cleveland County residents that enhances public safety and emergency response by allowing individuals to voluntarily share critical household information directly with Cleveland County emergency services and first responders. Community Connect enables residents to provide important details, including functional or accessibility needs, medical considerations, pets, property information, utility shutoff locations, and potential hazards. This information is made available to first responders prior to arrival on scene, improving preparedness, situational awareness, and overall response effectiveness. It is noted that the platform significantly improves pre-incident awareness by providing advanced knowledge of mobility limitations, cognitive conditions such as Alzheimer’s disease or autism, allergies, pets on the premises, and other safety concerns, allowing responders to plan safer and more effective response strategies. Community Connect also supports personalized response efforts for vulnerable individuals, helping reduce fear, confusion, and risk during emergencies. Property and responder safety are further enhanced through shared information regarding fire sprinklers, designated meeting locations, hazardous materials, and unique property features. Access to this data enables dispatchers and responders to deploy appropriate personnel and equipment more efficiently, saving critical response time. For the community, Community Connect increases safety and peace of mind by ensuring first responders are aware of vulnerable household members and pets, while empowering residents to control what information is shared. The platform is free and easy to use, and all data is securely stored and encrypted at a level comparable to online banking standards. Overall, Community Connect serves as a valuable tool for Cleveland County, bridging the information gap between residents and emergency responders and supporting more informed, timely, and compassionate emergency responses.



Cleveland County Community Connect

Together, Building a Safer Community Through Prevention, Preparedness & Response

CREATE OR UPDATE YOUR PROFILE TODAY



1 Create account

Sign in for free and get started doing your part. It just takes your email, phone number and address.

2 Enter the info that matters most

Enter valuable information that can help us assist more effectively during an emergency.

3 Help your Fire Department when seconds count

That's it. Just keep us updated when things change overtime so we can always be prepared.

WHAT KINDS OF INFORMATION CAN I PROVIDE?

For Households

Any information you provide through Community Connect is completely voluntary and based on what you are comfortable sharing. We have made it easy for you to know what may be important by organizing your secure portal into buckets of information you can enter.

For Businesses

Enable your business, school, age-care facility or other public location First Responders with critical information, valuable emergency plans and more - available at a moment's notice in the event of an incident. Stay aware with notifications from First Responders through text messages in the event they are ever dispatched to your property.

**Your Property**

**Your People**

**Your Plans**

**Your People**

**Your Needs**

**Your Pets**

**Your Property**

**Your Contact Info**

HOW SECURE IS MY DATA AND HOW IS IT USED?

Data that you provide Community Connect is secure and is used only for the purpose of better serving you during emergency situations. Your information is never used for any other purpose. All logins are password protected with bank level encryption and security. If you're comfortable logging in to your online bank you'll be comfortable logging in to Community Connect.



Community Connect is **Safe & Secure**

Chairman Gordon opened the floor to Commissioners for questions and discussion. Commissioners commented on the benefits this program will have for citizens and first responders but questioned the security of the information citizens provide. The Board was assured that the citizens themselves directly put the information they want into the secure network system. The information will not be accessible until an emergency at that specific address occurs.

WACO VOLUNTEER FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICES JOINT CONSTRUCTION PROJECT

Chairman Gordon recognized County Manager David Cootn to present the Waco Volunteer Fire Department (VFD) and Emergency Medical Services (EMS) joint construction project. The construction plans are complete with a not-to-exceed project cost of \$4.6 million. The Board was reminded that the proposed construction cost split is 60% for Waco VFD and 40% for Cleveland County departments. The building will be constructed on parcel 67263, located near the Foothills Public Shooting Range and Landfill. The project details for the EMS and the Sheriff's Office space are as follows: a) apparatus bay (two drive-through bays), b) kitchen, c) dayroom, d) bedroom (x2), e) restroom, f) storage (x2), g) generator. Staff is recommending this project as pay go with funding appropriated from the fund balance in the amount of \$2.2 million. Assuming a project total of \$4.6 million, 40% equates to \$1.84 million. Staff is recommending a \$360,000 contingency and furniture/fixtures/equipment budget.

Chairman Gordon opened the floor to Commissioners for questions and discussion. Commissioners positively commented the site location and benefits to the citizens in that area.

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Hardin and unanimously adopted by the Board to, *approve the Waco Volunteer Fire Department (VFD) and Emergency Medical Services (EMS) joint construction project as presented. (a full copy of the contract is on file in the Finance Department and the Clerk's Office.)*

CLOSED SESSION

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Berry and unanimously adopted by the Board, *to go into Closed session per to North Carolina General Statute § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. (A copy of the closed session Minutes is sealed and found in the Closed Session Minute Book.)*

RECONVENE IN REGULAR SESSION

Chairman Gordon stated, “*The Board is in open session. During the closed session, direction was given to staff. No action was taken.*”

ADJOURN

There being no further business to come before the Board at this time, Commissioner Hardin made a motion, seconded by Commissioner Hutchins and unanimously adopted by the Board, ***to adjourn.*** The next meeting of the Commission is scheduled for ***Tuesday, December 2, 2025, at 6:00 pm*** in the Commissioners’ Chambers.

*Kevin Gordon, Chairman
Cleveland County Board of Commissioners*

*Phyllis Nowlen, CMC, NCMCC
Clerk to the Board
Cleveland County Board of Commissioners*